

**SEEPZ SPECIAL ECONOMIC ZONE AUTHORITY  
ANDHERI (E), MUMBAI – 400 096.**

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**AGENDA FOR THE SPECIAL (19<sup>TH</sup>) MEETING OF THE  
SEEPZ SPECIAL ECONOMIC ZONE AUTHORITY**

**VENUE :- CONFERENCE HALL OF SEEPZ SERVICE CENTRE,  
2<sup>ND</sup> FLOOR, ANDHERI (E), MUMBAI – 400 096.**

**ON 19<sup>TH</sup> JULY, 2013 AT 3.00 P.M.**

**AGENDA FOR THE SPECIAL (19<sup>TH</sup>) MEETING OF THE SEEPZ SEZ  
AUTHORITY SCHEDULED TO BE HELD AT 03.00 P.M. ON 19<sup>TH</sup> JULY, 2013.**

Sub: Revised balance sheet of the SEEPZ SEZ Authority  
for the financial year, 2010-11.  
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The balance sheet of the SEEPZ SEZ Authority for the year 2010-11 was approved in the 13<sup>th</sup> meeting of the Authority held on 10.02.2012. During the Audit of the balance sheet relating to the year 2009-10, the Office of the Director General of Audit (Central) of the Organisation of C&AG have advised certain revision of financial statements and necessary modification in the Annual Statement of Accounts. These directions are relevant for subsequent years also. Accordingly, the Annual financial statements for the year 2010-11 have been revised and the same are submitted for consideration and approval of the Authority.

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**Minutes of the 13<sup>th</sup> meeting of the SEEPZ Authority held on 10.02.2012.**

Present: -

- |                       |   |                             |
|-----------------------|---|-----------------------------|
| 1) Dr. Ved Prakash    | : | Chairman.                   |
| 2) Ms. Reshma Lakhani | : | Member.                     |
| 3) Shri Amar Kothari  | : | Member.                     |
| 4) Shri P.S. Raman    | : | Secretary.                  |
| 5) Shri O.P. Dave     | : | Sr. Pay & Accounts Officer. |
| 6) Smt. M.J. Kulkarni | : | Manager (Estate).           |

**Item No. 1: Annual Report for the year 2009-10 & 2010-11**

The Authority approved the Annual Report for the year 2009-10 and 2010-11. It was noted that the provision for Income-Tax payment for the year 2009-10 as well as 2010-11 has been provided in the Balance Sheet for 2010-11 as while finalizing the Balance Sheet for 2009-10, it was assumed that Income-Tax exemption would be available to the Authority fund since the revenue generated by the Authority is Lease Rent and Service Charges which were credited to the Government Account prior to constitution of Authority. It was also noted that so far no exemption notification has been issued by the Department of Revenue in this regard. The Chartered Accountant submitted that in the absence of such a notification, Income-Tax liability arises and it is necessary to pay the Income-Tax "under protest". In case exemption notification is issued with retrospective effect, the Authority would be eligible for receiving refund of payment made.

**Decision: - The Authority directed to pay "under protest" Income-Tax dues of 2009-10 as well as 2010-11 before 15<sup>th</sup> March, 2012. As regards, Annual Reports, the Authority directed to take further necessary action for Hindi translation, getting the accounts audited by the local office of the CAG and thereafter, submit alongwith Audited completion report, requisite nos. of copies of Hindi and English version of the Annual Report to the Ministry of Commerce & Industry.**

**Item No. 2: - Appointment of Chartered Accountant for maintaining account of Authority for the year 2011-12.**

It was noted M/s. Kedia & Co. who are on the panel of CAG, were appointed as Chartered Accountant for maintaining accounts of the Authority in the initial year i.e. 2009-10 for compensation @ Rs. 12,000/- per month and these arrangement were continued to enhanced compensation @ Rs.

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v. **Estimate for modular lift in SEEPZ -**

The Authority noted that the approval granted for the work was for Rs. 51,69,500/-. However, due to the fact that the accepted tendered cost is higher by 29.80% of the estimated tendered cost, additional cost required to be incurred for providing structural glazing as required by the PWD and cost escalation, the total cost has gone up to Rs. 76,19,850/- as per following break-ups: -

|                                                                                                                        |   |                       |
|------------------------------------------------------------------------------------------------------------------------|---|-----------------------|
| Accepted Tender cost                                                                                                   | : | Rs.60,58,200/-        |
| Cost for providing structural glazing                                                                                  | : | Rs.5,65,000/-         |
| Probable escalation                                                                                                    | : | Rs.4,00,000/-         |
| <b>Total</b>                                                                                                           | : | <b>Rs.70,23,200/-</b> |
| Deduct probable savings for drainage Pipe, which will not be required to be Provided on account of structural Coverage | : | Rs.2,50,000/-         |
| <br>                                                                                                                   |   |                       |
| Add 12.50% ETP charges                                                                                                 | : | Rs.8,46,650/-         |
| <b>Total</b>                                                                                                           | : | <b>Rs.76,19,850/-</b> |

**Decision: - The Authority approved the revised cost of Rs. 76,19,850/-.**

vi. **Estimate for Annual Maintenance of BFC in SEEPZ -**

It was noted that the building was completed in July, 2009 and defect liability period of the contractor ended on 31.07.2011. As the day to day cleaning works need to be attended, as an interim arrangement, the existing contractor was asked to continue cleaning arrangement till the alternate arrangement is made.

The MIDC has submitted estimate of Rs. 37,46,250/- including 5% contingency and 12.5% ETP charges as per the following break-up: -

|                                                                                                                              |   |                       |
|------------------------------------------------------------------------------------------------------------------------------|---|-----------------------|
| 1) Annual contract for house-keeping and allied services -                                                                   | : | <b>Rs. 6,40,284/-</b> |
| 2) Annual comprehensive maintenance contract for two lifts                                                                   | : | <b>Rs. 1,21,808/-</b> |
| 3) Annual maintenance for electrical installations/maintenance of Fire fighting system and DG set maintenance and operations | : | <b>Rs.20,72,126/-</b> |
| 4) Annual maintenance contract of Air-conditions                                                                             | : | <b>Rs. 3,37,200/-</b> |

**Item No.6: Repairs and restoration of structural members and painting of SEEPZ Service Centre Building.**

The Authority observed that the estimates need to be examined further.

**Decision: - The proposal was deferred.**

**Item No. 7: Annual maintenance contract for the High Mast, Street light and electrical maintenance of buildings in the SEEPZ-SEZ premises and residential buildings in SEEPZ Staff quarters.**

It was noted that the existing AMC for the High Mast Street Light will expire on 03.03.2012. The MIDC has submitted estimate for AMC for a further period of one year i.e. 2012-13 for Rs. 30,35,671/- (gross).

**Decision: - The Authority directed that AMC for electrical installation [(Agenda Item No.3 (vi)] may be subsumed in the above AMC and accordingly asked the MIDC to submit their revised estimate, which can be processed in the file for approval.**

**Item No. 8: Review of Lease rent of Basement**

The Authority noted that the increase in the lease rent is based on the Instructions of the Ministry. It was also noted that the revised rent w.e.f. 01.01.2011 approximately works one-fourth of the prevailing market rent outside the zone and hence reasonable.

As regards lease rent for basement/storage area, it was noted that the issue raised by the units is that as per revised rates, lease rent for basement/storage is @ Rs. 1,940/- per sq. mtr. per year as against Rs. 2,230/- per sq. mtr. per year for manufacturing area. Their plea is that since only storage is permitted in the basement/stilt area as per the MIDC's D.C. Rules, not more than 50% of the rent applicable to manufacturing area should be charged for the basement/stilt area.

**Decision: - The Authority directed that the request may be referred to the Ministry.**

**Item No.9: Transfer charges**

The Chairman observed that the issue of the levy of user charges in the SEZs for various utilities/services was discussed in the meeting recently held in the Ministry and certain directions in this regard are expected in the minutes.

**Decision: - The Authority directed that the proposal for increase in any of the user charges may be examined after receipt of the**

**present. In the mean while it was directed that the proposal of M/s. Asopec Gold Refinery may be got technically examined.**

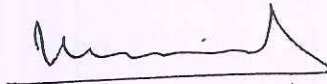
**Item No. 13: Outsourcing of services of Hindi Consultant:**

It was noted that thought detailed reference has been made to the Ministry regarding the appointment of Hindi Consultant, approval has not been conveyed so far. It was also noted that the other alternative is for outsourcing the translation work by discontinuing the full time consultant.

The Chairman observed that in the recent meeting taken by the Hon'ble Minister of State for Commerce & Industry, the need for filling up the vacant post and for achieving the targets set as per the official language norms, were stressed. SEEPZ being a Notified Office, it is all the more necessary to achieve the target. It was noted that the Zone Administration has sought clarification from the Ministry as to whether DC as Head of Department is competent to approved appointment of consultants. While informally discussing this issue with the Under Secretary, Internal Finance of Ministry the view expressed was that the DC is competent to approved appointment of consultants. He further said that the matter would be examined in the detailed and reply will be furnished shortly.

**Decision: - The Authority approved extending the present arrangement of full time consultant for the period upto 31.03.2012. Pending receipt of the reply from the Ministry on the reference made by this office.**

The meeting ended with the vote of thanks to the Chair.



Chairperson-cum-  
Development Commissioner  
SEEPZ-SEZ.